

MILCOMBE PARISH COUNCIL

TUESDAY 1 NOVEMBER 2022

Clerk & Responsible Financial Officer
Theresa Goss
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Middleton Cheney
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25 October 2022

Dear Councillor,

A meeting of the Parish Council will be held on **Tuesday 1 November 2022 at 8.00pm** at the Village Hall, Main Road, Milcombe to transact the business set out in the Agenda below and you are summoned to attend.

District Councillors Hugo Brown, Eddie Reeves and Bryn Williams and County Councillor Kieron Mallon are also invited to attend.

Members of the public are invited to attend the meeting, however please note that this will be for the purposes of viewing the meeting only and public participation will only be permitted during the Open Forum. The 3 minute public speaking rule, as per the Parish Council's Standing Orders, will apply.

T.Goss
Clerk to the Parish Council

A G E N D A

1. **Welcome** – To welcome the Councillors and the public to the meeting.
8:00pm
2. **Apologies for absence** - To receive any apologies for absence from the meeting.
8:00pm
3. **Declarations of Interest** - Members are asked to declare any interest and the nature of that interest, which they may have in any of the items under consideration at this meeting.

Advice on declarations of interest should be sought from the Clerk prior to the meeting, as advice cannot be given to Councillors at Parish Council meetings.
8:00pm

4. **Minutes** - To approve the minutes of the meeting held on 6 September 2022 **(Attached)**
8:00pm – 8:05pm
5. **Matters Arising** - To discuss any issues arising from the minutes 6 September 2022.
8:05pm – 8:10pm
6. **Chairman's Announcements**
 - Remembrance Day – Wreath laying at Bloxham and Milcombe Remembrance Sunday Services 13 November 2022
 - Meeting with Matthew Barber, Police and Crime Commissioner for Oxfordshire on Wednesday 16 November 2022 at 7.30pm at Milcombe Village Hall
 - Parish Liaison Meeting (Virtual) – Thursday 17 November 2022
 - Code of Conduct Training – Wednesday 23 November 2022 at Cherwell District Council, Bodicote House, Bodicote, Banbury.**8:10pm – 8:15pm**

7. **Open Forum** – Members of the public are invited to raise any items which concern the Parish.
(Maximum of ten minutes in total for this item) 8:15pm – 8:25pm
8. **Reports from County and District Councillors** - To receive reports from the Milcombe County Councillor and District Councillors.
8:25pm – 8:35pm
9. **Village Matters**
 - i) Village Hall Committee – To discuss the Parish Council's representative on the Village Hall Committee.
 - ii) Play Area – To discuss any matters relating to the play area and the proposed installation of CTTV.
 - iii) HGV's in Milcombe – To receive an update on the application for an HGV weight limit.
8:35pm – 8:45pm
10. **Planning**
 - i) Planning Applications - To note the planning applications which have been considered by the Parish Council since the last meeting. **(To follow)**
 - ii) Results of Planning Applications - To note the results of planning applications determined by Cherwell District Council's Planning Committee. **(To follow)**
 - iii) Neighbourhood Plan – To receive an update from Councillor Nigel Davis on a Neighbourhood Plan for Milcombe and approve the application for the 'Designation of the Neighbourhood Area'.
(Previously Circulated)
8:45pm – 8:55pm
11. **Parish Council Matters**
 - i) Vacancies – To consider any applications for co-option onto the Parish Council.
8:55pm – 9:00pm
12. **Finance**
 - i) Accounts for Payment, Income, Bank Reconciliation and Uncashed Payments – To approve the accounts for payment and note the income, bank reconciliation and uncashed payments. **(To follow)**
 - ii) Budget Monitoring – To note the budget monitoring report from April to November 2022. **(Report to follow)**
 - iii) Conclusion of External Audit – To note the conclusion of the External Audit for 2021/2022 and note the External Auditor's report. **(To follow)**
 - iv) Budget 2023/2024 – To agree the budget for 2023/2024. **(Report to follow)**
9:00pm – 9:20pm
13. **Correspondence** - Items of correspondence will be circulated to members.
9:20pm – 9:25pm
14. **Meeting Dates** - Future meeting dates for Milcombe Parish Council are stated below. They will commence at 8.00pm at the Village Hall, Milcombe:

- Tuesday 1 November 2022
- Tuesday 3 January 2023
- Tuesday 7 March 2023
- Tuesday 18 April 2023 (Annual Parish Meeting)
- Tuesday 2 May 2023
- Tuesday 4 July 2023
- Tuesday 5 September 2023
- Tuesday 7 November 2023

9:25pm

15. Items for the Next Agenda

9:25pm